

Previous references.

Edu. 366 a job sls. 1, 3-5
2, 218-11 sls 142 1914.
80. 12022-6 Sl 30-5-14. Edu.)
Edu. 366 a job sls 3

File No. 2-14

Serial Nos. 135, 161,
211, 214 and 233

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 135, 161, 211, 214 and 233

Part B for August 15

SUBJECT.

Revision after office Establishment of
the Inspector General of Education.

Sl. 233. To the I G of Education.
To the Comptroller.

No 561-2 Sl 3-8-13

Sanctions the revision after Establish.
ment after office of I G of Education.

G. V. Ramaswamy Iyer for

21-8-15

GENERAL AND REVENUE SECRETARIAT.

(Edu)

NOTES.

File No. 12

FILE HEADING.

Revision of the Scale of Establishment
 of the J.G. of Edu.

The J.G. of Edu.

No. $\frac{12341}{539}$ Dated 20.1.15 Received 25.1.15

Diary No. 1561	Enclos. 1	Spare Copies. -	Serial No. 135
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BRIEF ABSTRACT OF LETTER.

Submits proposals for revising the
 Scale of Establishment of his Office.

NOTES AND ORDERS.

The J.G. states that the work of the Office has increased and recommends that the strength of his Office which now consists of 16 permanent + 2 temp^y. ^{officials} ~~clerks~~ and 15 menials may be increased to 21 permanent ~~clerks~~ and

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Officials and 20 menials. Increases of pay to the existing hand is also recommended.

2 The add. expre. is calculated at Rs. 5506 per annum. M. II has to be committed.

3 Submd. for orders with refces.

~~The file may be for^d u.o. to the Compt. 4 may be asked to return in the first instance for verifying the propⁿ. statement submitted by the D. of Gen. only verified.~~

SP - 2-14 JV
2-2-15 3/2/15

5 Await receipt of statements verified by the Compt^r. If they are not recd by 10-2-15, send a reminder.

6 After its receipt submit with a row giving the following information among others:-

- (1) Proportion of Cost under direction to Total expenditure on E^{du} in 1910, and ~~in 1915~~ under the revised proposals in 1915.
- (2) Similar figures for Madras & Bombay (Consult Mr. Indian Civil Budget Estimate)
- (3) The scales of pay of the Head Accountants and the ^{Head} Clerks in the following offices:-
 - (1) ~~Revenue~~ Excise Com^r,
 - (2) Conservator of Forests,
 - (3) J. G. of Police.
 - (4) Chief ~~Police~~ Commandant.
 - and (5) - Senior Surgeon.

(4) The prevailing rates of pay of accountants & clerks in these offices.

Comparative
Tables to
be prepared

NOTE - Contn. sheet.

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in that of the Revenue Commr.

(5) The extra officers and establishments, if any, sanctioned on account of the new schemes sanctioned.

$$\frac{100}{7/2}$$

161

from the Compt. 6017/ B.R. 942 8
13/15. 2. 15-

submits the prop^d statement
received from the D.G. of Est. duly verified

7 The salient features of the
revision are to absorb the two temp^t.
hands into the permanent scale and
to add 3 more hands (two accountants
and 1 clerk) + 5 more peons.

8 Including the cost of the 2 temp^t.
hands, the additional cost involved
is Rs. 6198 per annum.

9 A statement is put up showing
the scale of Estt. obtaining the in the
offices of the Rev. comr., Sen. Inspen,
Excise comr., Comr. of 7ls., + chf. comd.
+ also the D.G. of Police.

10 The proportion of the ^{total} cost of
direction to the total expenditure during
1910-11 is 1.76 per cent., when the

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Total Expre. on Public Instruction was Rs. 18,79,133. The ^{*}corresponding ratio of the provincial Expre. on direction to the total provincial Expre. on public instⁿ for 1910-11 is 2.94 %. The figures of the Madras^{*} Public Instn. Report corresponding to these ratios are respectively .59 % + 1.73 % for 1910-11.

11 The J.G. estimates the cost of public instⁿ including other sources than provincial funds to be Rs. 24,00,000 now. The proposed increase of Estt. gives the ratio of the charges on direction to the total Expre. on public instⁿ at 1.39 %. ~~The~~ ~~corresponding ratio~~

12 Pr. II has to be consulted in the matter.

13 If any of the powers and duties of the J.G. of Edu's. Office should be delegated to other bodies by way of decentralization, the Establishment of the Office might have to be reduced, but ~~now~~ ~~however~~ till such decentralization is effected the proposals of the J.G. for increasing the Estt. + their pay, have to be considered.

Subm. for orders.

8/6
2. 3. 15.

General
Notes

7 Feb No 12 of 1914

The proposals of the J.G. are moderate & may be sanctioned

The accountant on Rs 70/- & one of them on Rs 60/-, as also 3 clerks on Rs 40/-, one on Rs 40/- & an on Rs 30/- may be temporary, ~~subject~~ to admit of reduction of estab^t when decontingⁿ proposals are sanctioned.

for favour of opinion

Am
6/3

Mr II)

Sub?

Mr

6/3/15

but the recent developments in the Education Dept have resulted some additional work and that some extra work is necessary cannot be denied. Whether Establishment is necessary to do justice to this extra work may be but the reasons for increasing the scale of pay all round is more not clear. The J.G. proposes to cover all the appointments on progressive pay into app^l on fixed pay - this is not a measure which will be

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interests of the office in the long run. Though it may result in some immediate increase of pay to some of the officials

17 The Education Department is a large department and there must be scope for promotion for the Manager without raising the pay of the Superintendent. But considering the scales of pay attached to other Government Offices the Manager's pay may be at 100-~~4~~-120.

If 3 more clerks are added on a temporary basis, and the present 2 temporary clerks continued, there will be an addition of 5 more clerks. The total number of 20 clerks is proposed to be distributed as follows: —

1(90), 1(80), 2(70), 2(60), 3(50), 3(45)
3(40), 2(35), 1(30), 1(25), 1(20)

While the existing 7 clerks are distributed as follows: — 1(50-65), 1(50-60), 3(40-50)
1(40), 3(30-40), ¹⁽³⁰⁾ 3(20-30), 1(25),
1(20), 1(15)

18 It is seen that the maximum of the highest appointment is raised by nearly 50%, and 9 appointments are proposed carrying ^{not less than} 50 again 5 existing at present. The higher.

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1346
is ^{the} new ~~affair~~ ^{it} is thus seen that
a more than proportionate increase
is proposed in the higher appointments.
To minimize the cost and to retain the
feature of progressive appointments the
following scale may perhaps be
suitable. 2 (60-4-80), ~~3 (40-2-60)~~
3 (40-4-60), 4 (40), 6 (25-2-35)
1 (30), 2 (25), 2 (20). and as
suggested by the Administrative Branch clerks
out of these 1 (40-4-60), 1 (40), ~~1~~ (25-2-35)
1 (30) 1 (25) may be
regarded as temporary.

19 Regarding the menial
staff, two for the special asst
temporaries and one for the
other clerks or 3 in all
may be 5^d as against 5 proposed.
As ~~now~~ most of the 7th Quarter
offices pay only Rs 12 to the headman,
there is no need to create a Jamadar's
place on 14 as proposed. With the
exception of the Duffadar, & another
headman ~~and~~ the other menials.
Regarding the menial Estt may be 3^d.

Respectfully
I

7-3-18

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20 (1) A general revision of his office establishment providing (1) for substantial increases to the pay of the existing posts and for (2) increasing the number of the clerical staff by five hands is proposed by the Inspector General of Education. The reasons for revision given in his letter support only the case for strengthening the staff but not for raising the rates of pay of present appointments. It has not also been explained why fixed in lieu of progressive rates of pay have been proposed in the case of all the clerical posts. The case for raising the cost of the existing establishment cannot therefore be taken to have been made out.

(2) For attending to additional work involved by the increased activities of the Department, two temporary hands have already been given. The Inspector General asks for three more hands and this addition may also be sanctioned. The two temporary hands are given Rs.30/- and Rs.25/- and the proposed three hands may be given Rs.50/-, Rs.45/- and Rs.40/-. The whole establishment of five hands may continue to be temporary in view of the possibility of reduction of work of this office to which reference is made in the notes of the Administrative Branch.

(3) For the special Assistant two temporary

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9

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peons may be allowed. Two peons are now proposed for watchmen¹ work. Apparently this work has hitherto been attended to by the existing staff and the necessity for any addition for this work is not clear. The necessity for creating a new post of Jamedar on Rs. 14/- or for increasing the pay of the Mutchi has not been explained by the Inspector General.

11/3/15
Por VI
21

rule
11-375
hr

Insd. with the opinion of the Finl. Branch.

12/3 8/15-
12-3 15-

file contained in Reg. F.

22 As regards fixed pay versus progressive scale of pay, attention is invited to the Financial Secretary's note in page 23 of Edw File 366 of 1906 Sd 1-3-5, in which

~~It will be~~ fixed pay is advocated & not the progressive scales now recommended by the Financial Branch.

23 The financial Branch accepts the need for ~~address~~ strengthening the staff ^{except as regards menials,} to the extent asked for, but objects to the increases in pay.

24 But a comparison with the establishment & scales of pay of the other Head Offices shows that the proposals are by no means extravagant, consisting

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the great addition of work entailed by the developments in the work of the Dept. already ordered & those in Contemplation.

25 The scales of pay ~~compare~~ are mostly modelled on those obtaining in the Rev Comr's office.

26 Further it has to be remembered that while the officials of the other Head offices have prospects of promotion ~~in the~~ ^{subordinate} offices of their respective Depts, those of the I.G.'s office have no such chances, for ~~those one who have~~ work as an accountant or a clerk is certainly not a desirable preparation for a teachership ~~or~~ inspectorship which are the only 2 other kinds of appointments in the Edu Dept.

It is therefore necessary to provide for advancement of deserving officials within the office itself.

27 The pay proposed to the Manager is not high, having in view the fact that managers of much smaller ^{i.e. having fewer hands on the establishment} offices, e.g. Dir. of Agr., Dir. & c. Senior Surgeon & J.-G. of Police, draw ~~Rs 100/-~~ Rs 100/- to Rs 150/-.

28 As a scheme for decentralisation

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of work in the Dept is under Consideration
& will, if sanctioned, reduce work in the
J. G's office, 5 hands are proposed to be
placed on a temporary basis.

2) The J. G's Dept's opinion on a regular
members may be accepted.

Ans For orders

See 4)

Ans
13/3

30) I think that the J. G's proposals may be
sanctioned. 5 hands may be retained as temporary
for time, though I do not believe that the decentralisation
will lead to such a marked diminution in the quantity
of work in the J. G's office though it may enable the
J. G's office to attend to more important work &
or it better than is the case at present.

31) Two watchmen are needed to watch the
office at night.

18 members)

Ans

13/3/15

Ans
13/3

32) I have examined the propo-
sals minutely. The J. G. is stu-
diously moderate, and his pro-
posals deserve to be accepted
both from the point of view

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of increased work and that of comparison with similar other offices. The only doubtful addition is that of a Jamedar on 4 Rs. But seeing that there are about 20 menials, this may also be sanctioned.

33 As for rates of pay, I think that 30 Rs a month may be saved by reducing 10 Rs in Head Acd's proposed pay 5 Rs in that of Head clerk, 10 Rs in that of 2nd clerk & 5 Rs in that of 3rd clerk. The increase per year would come to Rs. 5146.

The proposals as modified by me may be sanctioned
Please Circulate. *Am*

27/3/15

34

Circulate

ch

29/3/15

35

seen
well.
31/3

1907

13

67

File No.

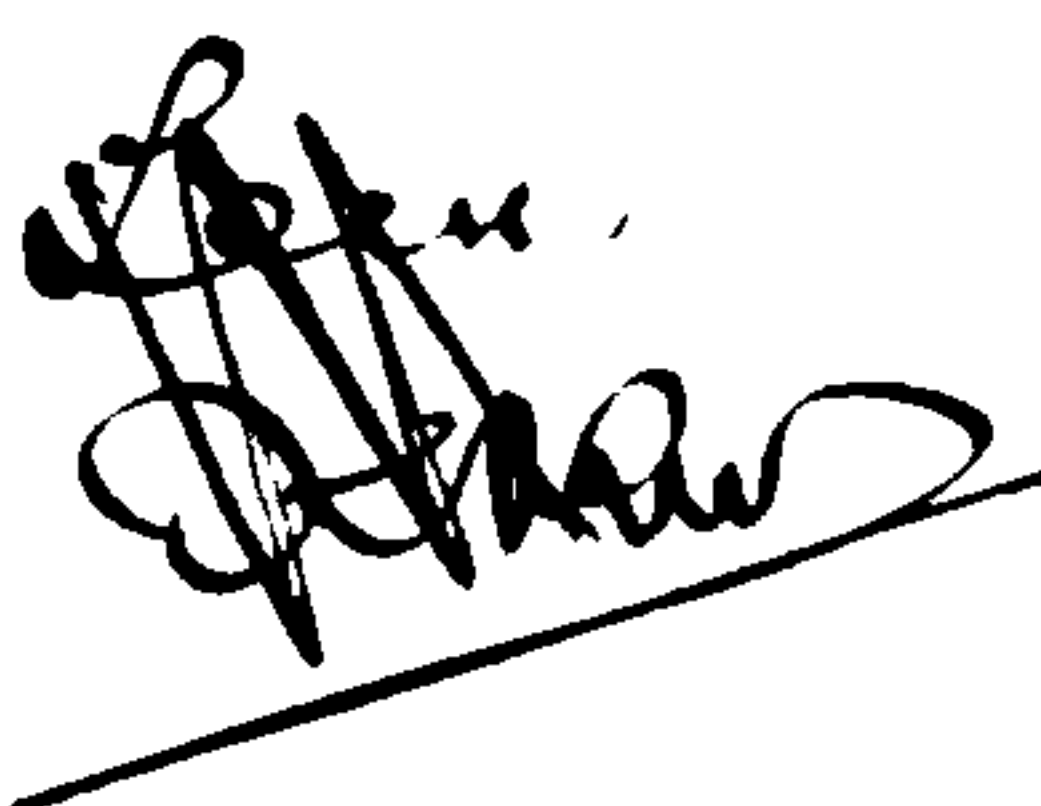
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36 Submitted to the members of Council

H. J. J. J. J.
29/3.Seen by 2nd member -
H. J. J.


37

The need for strengthening the existing - staff cannot be denied. But as pointed out by - the Financial Secretary, no case appears to have - been made out for increasing the salaries of the present staff in as much as the office was only re-organized in 1910. The three additional hands - asked for may, as suggested by the Financial Secretary, be given Rs.50, 45 & 40. These together with the two already sanctioned may, for the present, remain temporary for reasons noted by the - Administrative branch. But if Government should be disposed to sanction increase wholesale, the scale suggested by the Financial Assistant Secretary seems to me to be moderate and fair.

38

As regards the Manager, if he has been drawing the maximum pay from a long time, he may be granted a personal allowance of Rs.10.

39

The Menial Establishment. The necessity - for two watchmen is not apparent, as the menial - staff can, as heretofore, attend to this work by

Ed

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turns; nor are there sufficient reasons for creating the post of a Jemadar, when most of the head-quarter offices have only Rs.12/- for their head-peon. Mutchi had his increase in 1910. The other proposals regarding this Establishment may, I think, be sanctioned.

A New
3.4.15.

45

Dewan.

CSJ

5/4/15

41 Phase bring up at a meeting of Council.

22.4.15.

Rb

42

Note & send to Secy

CSJ

22/4/15

Rb

made

43

at

refused

CSJ
as done 23/4

7/5/15

T

Extract from the Proceedings of the 21st Meeting
of the Council of His Highness the Maharaja.
held at Shimla on the 21st July 1911

4. **SUBJECT.**- (Clause 2 of the schedule)

Revision of the scale of establishment of the office of
the Inspector General of Auction in years.

44 The Inspector General of Auction may be asked to send
up revised proposals not involving an increase of more than
Rs. 2,500 per year.

1906

16

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No.

45 Extract from the Proceedings of the Council
is put up.

46 Forwarded with compliments to the Secretary,
E & A, for necessary further action.

47 Put up draft letter to S. & A.

Dec
9/5

48 Draft put up

Pro
10/5

Sec^y 49 Issue

CSX
11/5/15
Pro
11/5

211 From the S. of Edu. ~~no.~~ no. 4794 8/12.5.15
Requests him to submit
revised proposals limiting the extra
expre. to Rs. 3600. per annum.

214 From the S. of Edu. 18582/853 8/14.5.15
recd. 24.5.15

Submits revised proposals involving
an additional expre. of Rs. 3598 per annum.
50 Submed. for orders. The ref. is in repl. to
S. of Edu. by the direction of the decision of the Council
26.5.15 51. For favour of noting the financial
effect of the revised proposals

Pro
26/5

This 2032 2/11/15

3026

(17)

G. R. S. 12]

General and Revenue
Secretariat.

954 File No. 17

of 1916.

11 mis 2032.

Serial
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52

The revised proposals involve a net increase of Rs 3582 per annum. The figures in the proposition stt have been verified and the correct amount entered in pencil.

Subd.
Dm 28/5/15 for VII 53 ~~12~~ 28/5

Subd

54 Kind attention is invited to the 29/5/15 paras 28 and 30 supra, ~~supra~~ regarding the desirability of placing 5 hands on a temporary basis.

Sec^a)

55 In view of the reduced cost it is probably not necessary to keep any of the estt. on a temporary basis. There is no doubt that the work of the D.G.'s office has largely increased owing to the expansion of the activities of the Dept & the volume of work is not likely to decrease in the near future.

56 The D.G.'s present proposals, which involve an increase of Rs 3582 p.a. may be approved.

(1st member)

CSX

Am 31/5
31/5/15

19
5-6-15

NOTE-- Contn. sheet.

17

20026-3-81

R. S. 12]
General and Revenue
Secretariat.

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5) The revised proposals may be sanctioned. Please put up a draft order conveying sanction. The amount is within the limit sanctioned by His Highness & ^{the matter} need not I think be again submitted for sanction.

the Council

[Signature]
6/6/15

58

Please put up draft order.

[Signature]
8/6/15

[Handwritten note:]
This has been taken
Recd. 17.6.15

59

Do. from the J.G. & Secy. of 12.6.15.
Requests the appointment of a short-hand writer for his office on a pay of Rs. 75 p.m.

~~A draft E.O. to~~
Secy's order:-

Please keep this in the file
and add the appl. to the proposals.

Id. C.S.B.
12.6.15

60

A draft E.O. is put up. The inclusion of the appl. of the short-hand writer makes the total add. cost Rs. 4482.

Submd. Mr. II has probably to be again committed
as regards ^{the} extra hand

[Signature]

NOTE—Copy to sheet.

GPB-25,000-22-3-15

18.6.15 *[Signature]*

19/6

H his 2032

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Subd. ⁴⁷⁶² The opinion of the Jc
Mr. H. C. ✓ Sept 4 is found in
21.6.15. paras 16 to 20 above. What is
now proposed to be done includes a
short hand writer on 75 Rs per
month and the total cost amounts to
4,482 Rs. or much more
than the limit of 3,600 Rs.
by the Council. 75 Rs for
a short hand writer is perhaps
too high.

Reserv.)

⁴⁷
23/6/15

⁴⁷⁶³ I think as a measure of financial
prudence & necessity Govt may lay down
this principle for dealing with all estab.
reorganization questions this year viz. that
when necessary addl hands will be allowed
for carrying on work as a temporary measure
but that no increase in the existing scales
of pay will be sanctioned. In this view
the Jc. may get an addition of 3 hands
to his office for the year on say 40, 30 &
25 & nothing more. This will involve
an addn of Rs 1140 to estab. charges.
No addl charge on account of menial estab.
need be sanctioned. M

G. R. S. 12]

General and Revenue
Secretariat.

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of 1914.

Recd.
5.7.15.Serial
No.

64 Submd. with the opinion of the Fl. Branch

8p Secy)
5.7.15 E & A65 Mr
5/766 Sub^d to 1st member188
8/7/15~~Ask the Dy.~~

67 The Dy. may be ^{told} ~~asked~~ ^{that} ~~to lay off~~ the ~~Dy.~~ shorthand
Typist should be provided
for out of the ^{new} hands sanc-
tioned, as Govt cannot sanc-
tion establishment costing
more than 3600 Rs already
shown.

68 It is, I think, too late
now to withdraw from
the position already taken
& reduce the increase as
noted by the Fl Secy!

Dewan

H
7/7/15101
8.7.15.

General and Revenue
Secretariat.

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69 To be submitted to H H with
a note for sanction.

Handwritten signature
10/7/15

Asst. Secy

70 Please put up draft subms note

Handwritten signature
12/7/15

71

Forwarded to the Financial
Secretary under Rule 8 of
G.O no 78 8328 - 33 dated 6th May 1907

By order

Handwritten signature
For Secretary & H.

72

Subd. with refes to para 63 above.

Handwritten signature

15/7/15

73 16.7.15

74 I adhere respectfully to the views
expressed in my note of 29.6.15 above.

I earnestly advise first to accept the
principle stated therein and enforce it
strictly & without exception in view of the
financial situation.

Handwritten signature

17/7/15

For VI

Subd 75 Sunday 21/7/15

66

19.7.15

Id W.O. 97 of 15.16

General and Revenue
Secretariat.

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76

A draft Submission Note is put up as per parag. 69.

(Deva)

Dumangla
24/5

357
22715

77

Send a reply
to Mr. Sharma that
L.O. letter to say that
the matter will be disposed
in a very short time.

~~23/7/15~~

78
Dine
M

29/7/15

Submitted to His Highness.

79

①

These papers relate to the revision of the office establishment of the Inspector General of Education.

Flag F

Flag D

Flag C,

②

The clerical establishment of the office of the Inspector General of Education in Mysore was revised in Government Order No. 7119-20/Edn.366-06- dated 15th February 1910. In April 1912 the entertainment of two additional hands in the office was sanctioned. The appointment of two more clerks temporarily was also ordered in January 1915.

Paper under
disposal IV.

Page 15 of office notes

Flag G

③

On account of the additional work devolving upon his office in consequence of the recent educational developments, the Inspector General submitted proposals to revise the establishment of his office - to increase the number of hands and to raise the pay of the several appointments - at an additional cost of Rs.6,198. The Council resolved that the additional expenditure should be limited to Rs.3,600 per annum. Revised proposals were accordingly called for and received from the Inspector General costing Rs.3,582 per annum.

Paper under
disposal III

④

Later on the Inspector General recommended the appointment of a Short-hand writer on Rs.75 per mensem.

⑤

The Financial Secretary is of opinion that necessary additional hands may be allowed for carrying on work as a temporary measure, that no increase in the existing scale of pay should be sanctioned, and that

Page 19 of office notes

-2-

in this view the Inspector General may be given only three additional hands this year on Rs.40, Rs.30 and Rs.25.

(6. The revision of the establishment is quite necessary for the efficient despatch of work, and I recommend that the proposed revision embodied in the draft Government Order may be ^{unanimously} approved.)

Approval

SPM

24/7/15

H. M. Rajendrarao

3281

ISSUE & SUBMIT.
for FURTHER ACTION

Record of Cases submitted for the Orders
of His Highness the Maharaja

Subject.

Revision of the office establishment
of the Inspector General of Education.



80

Order.

~~KRUP~~

28/7/15

8/ Secretary E & A

29.7.15

do

29/7/15

31/7/15

~~12/8/15~~

Issue.

21/8/15

Well
13/8

~~19.8.15~~

B